

**Prairie City  
School District 4**

Code: **EEBD**  
Adopted: 11/9/92  
Readopted: 06/14/06

**Transportation Records and Reports**

The senior bus driver, under the direction of the deputy clerk, will maintain the following transportation records:

1. Individual vehicle operating costs (gas, oil, parts and supplies, labor and reasons for repair);
2. Mileage on all vehicles with a separate record for mileage which may be reimbursed;
3. Records directed by, for example, numbers of students transported, student conduct records, safety and emergency instruction and training, out-of-service time, and service to stalled vehicles.

Such records will be available to the superintendent and Board upon request.

END OF POLICY

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**Legal Reference(s):**

[ORS 802.200](#)

[OAR 581-022-1530](#)

[OAR 581-022-1660](#)

[OAR 581-053-0002 to -0015](#)