

**Prairie City
School District 4**

Code: **EH**
Adopted: 12/16/09

Electronic Data Management

The superintendent will provide for the preparation and maintenance of district records and reports and other records and reports as are required by law.

Electronic records will be kept in accordance with administrative regulations as prescribed in administrative regulation EH-AR – Electronic Data Management.

The district will comply with all other state and federal laws and regulations concerning the custody and maintenance of public records.

END OF POLICY

Legal Reference(s):

[ORS 192.001 - 192.505](#)

[ORS 192.650](#)

[ORS 326.565](#)

[ORS 326.575](#)

[ORS 336.187](#)

[OAR 166-405-0010](#) to [166-415-0010](#)

[OAR 581-015-0055](#)

[OAR 581-022-1610](#)

[OAR 581-022-1660](#)

[OAR 581-023-0006](#)

[OAR 581-053-0008](#)

Cross Reference(s):

CM - District Annual Report

DIC - Financial Reports and Statements

DBJ - Budget Implementation

DIE - Audits

DJ - District Purchasing

DJA - Purchasing Authority

DJC - Bidding Requirements

EBBB - Injury/Illness Reports

ECE - Buildings and Grounds Records and Reports

EEBD - Transportation Records and Reports

EF - Management of Food Services

GBL - Personnel Records