

**Prairie City
School District 4**

Code: **EI**
Adopted: 11/9/92
Readopted: 06/14/06

Risk Management and Insurance

It shall be the policy of the district to maintain a risk and insurance management program for the protection of life, health, property and financial resources.

Risk and Insurance Management is defined as the art and science of minimizing the adverse effects of financial loss to the district, public or district employees. It does not include employee benefits such as accident or health insurance.

It shall be the objective of the risk and insurance management program to:

1. Identify and evaluate the district's exposure to loss;
2. Reduce or eliminate the risk;
3. Identify risk areas to be assumed by the district through the normal operating expenses (self-insurance);
4. Transfer the risk to insurance companies within the financial resources of the district;
5. Meet all applicable laws or statutes for district coverage.

All district insurance coverage is to be written by a company that meets the industry standards with a rating of not less than Best's Key Rating of A and is acceptable to the Board under the provisions of Oregon law.

Blanket building and equipment insurance will cover replacement costs at the same site, with a deductible determined by the Board to provide the lowest possible premium costs consistent with adequate protection from unanticipated expenditures. Inflation costs shall be factored in.

General and personal liability insurance will cover district Board members and employees only while acting in their official capacity.

Errors and omissions and tort liability endorsements will be carried.

The district will provide liability coverage for all district-owned or leased vehicles.

The district will establish and provide the opportunity for students to purchase student accident insurance.

The district will not carry student accident insurance other than liability insurance.

During its organizational meeting in July, the Board will appoint an insurance agent of record for the district. The agent of record will furnish the Board with an annual report factoring in replacement costs.

The district carries, through an insurance company, a \$300,000 single limit, comprehensive general liability policy covering all employees, Board members, school premises and vehicles while in the performance of district duties. This policy includes errors and omissions.

Automobiles of school employees which are being used for authorized school business have secondary coverage by district liability insurance.

END OF POLICY

Legal Reference(s):

[ORS 30.260 - 30.265](#)

[ORS 278.005 - 278.215](#)

[ORS 332.435](#)

[ORS 332.437](#)