

**Prairie City
School District 4**

Code: **GDI**
Adopted: 11/9/92
Readopted: 06/14/06

Classified Staff Assignments and Transfers

The Board recognizes the need to inform each classified and tenured licensed staff of his/her position assignment. Each year classified and tenured licensed staff will receive a position assignment notification reaffirming his/her position with the district. This notification will indicate the position assigned, length of position, salary and/or other terms and conditions.

Oregon Revised Statute Chapter 342 outlines the parameters of the continued employment notification of both probationary and tenured employees. In keeping with this statute, the Board will issue approved contracts to licensed staff with probationary status.

END OF POLICY

Legal Reference(s):

[ORS 332.505](#)