

### **Student Absences and Excuses\*\***

The Board considers regular school attendance essential for educational success. All students are expected to attend school as required by law and by Board policy.

It is the student's responsibility to maintain regular attendance in all assigned classes. Absence from school or class will be excused under the following circumstances:

1. Illness of the student;
2. Illness of an immediate family member when the student's presence at home is necessary;
3. Emergency situations that require the student's absence;
4. Field trips and school-approved activities;
5. Medical (dental) appointments. Confirmation of appointments may be required;
6. Other reasons deemed appropriate by the administration when satisfactory arrangements have been made in advance of the absence.

Each school shall notify parents/guardians by the end of the school day if their child has an unplanned absence. The notification will be either in person, by telephone or another method identified in writing by the parent/guardian. If the parent/guardian cannot be notified by the above methods, a message shall be left, if possible.

The administration will be responsible for assessing and acting upon parental requests for students to be excused.

The administration has the authority to excuse students for absences due to illness, educational/occupational interviews, quarantine, bereavement or serious illness in the family, inclement weather, religious instruction or emergencies. Physicians, psychiatrists, psychologists, dentists and similar professionals may request permission for students' excused absences.

Students may be excused on a limited basis from a particular preplanned classroom activity or from selected portions of the established curriculum on the basis of personal, religious or ethnic considerations.

A student who is excused must still fulfill the school's requirements.

END OF POLICY

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**Legal Reference(s):**

[ORS 109.056](#)

[ORS 332.107](#)

[ORS 339.030](#)

[ORS 339.055](#)

[ORS 339.065](#)

[ORS 339.420](#)

[OAR 581-021-0046](#)

[OAR 581-021-0050](#)

[OAR 581-023-0006\(11\)](#)

HB 3197 (2011)

**Cross Reference(s):**

IGBHD - Program Exemptions