

## Student Complaints

It is the philosophy at Pine Eagle School District that students have a right to express their personal grievances. The district has a responsibility to address these grievances.

The Board recognizes the necessity to develop and maintain an orderly procedure for resolving student complaints. It is also the intent of the board to resolve complaints at the lowest possible level and, therefore, establishes the following procedures:

- Step 1. An informal conference is scheduled in an effort to resolve the conflict.
- Step 2. If the complainant is not satisfied with a discussion, he/she may submit a written appeal to the principal/superintendent. The Principal/superintendent shall meet with all parties involved to discuss the complaint and will respond, in writing, to the complainant within ten (10) school days.
- Step 3. If the complainant is not satisfied with the decision of the superintendent he/she may submit a written appeal to the Board through the school Boards secretary. This appeal must be filed within five (5) school days of receipt of the superintendent's decision.
- Step 4. The Board shall consider the appeal at its next regularly scheduled Board meeting. The Board will direct the Superintendent to transmit its reply to the complainant, in writing, within ten (10) school days of its decision.

In most cases, the decision of the Board shall be final. However, in cases involving students with disabilities and/or talented and gifted services the Board decision may be appealed to the Oregon Department of Education. In cases involving sexual harassment, if the complaint is not satisfactorily settled, an appeal may be made to the Regional Civil Rights Director, U.S. Department of Education, Office for Civil Rights, Region X, 915 2nd Ave., Room 3310, Seattle, WA 98174-1099. Direct appeals may be filed with an enforcement agency at any time.

The superintendent is directed to establish a procedure for student complaints.

END OF POLICY

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**Legal Reference(s):**

[ORS 332.107](#)