

Visitors to District Facilities**

The Board encourages parents and other district citizens to visit the school and classrooms at any time to observe the work of students, teachers and other employees.

To ensure that no unauthorized persons enter a school, all visitors are to report to the school office when entering and request authorization to visit elsewhere in the building.

Any unauthorized person on school property will be reported to the principal or superintendent. The person may be asked to leave. Law enforcement may be called if the situation warrants such measures.

Students are not permitted to bring visitors to school without prior approval of the superintendent/principal.

Any visitor with permission to visit may be directed to leave when any teacher or administrator reasonably believes the visitor has engaged in physical violence, and/or is disruptive to the educational program or school order and/or displays conduct in conflict with Board policies.

Any visitor who commits a violent act or threatens to commit a violent act toward a student or staff member while on school grounds, or at a school-sponsored event, shall be reported immediately to the principal and superintendent and may be subject to criminal trespass.

Any visitor, who believes that he/she has been treated unfairly, may request a meeting with the superintendent and/or file a complaint under the provisions of Policy KL - Public Complaints.

END OF POLICY

Legal Reference(s):

[ORS 164.245](#)
[ORS 164.255](#)
[ORS 166.025](#)
[ORS 166.155 - 166.165](#)
[ORS 332.107](#)

Cross Reference(s):

BG - Board-Staff Communications