

Pendleton School District 16R

Code: **BCE**
Adopted: 09/17/01
Readopted: 3/08/10
Orig. Code(s): BBD

Board Committees

Special committees may be established by the Board and will be made up from the Board membership for specific purposes, to serve until their assignment is complete.

The Board may appoint two types of committees. These are standing committees and special committees. At its annual organizational meeting in July, the Board will establish Board standing committees for the ensuing school year. The chair will recommend the specific committees to be formed and will make assignments. The function of the standing committee will be fact-finding and advisory, with special emphasis to augment Board awareness and knowledge about the various district operations. Committees will meet monthly or semi-monthly. Assignments will be done on an annual basis.

The function of special committees will be fact-finding, deliberative, and advisory, rather than legislative or administrative. Committee recommendations will be made directly to the Board, which alone may take action. Committee meetings may be called by the Board chair, the committee chair, or any members of the committee.

All meetings of special committees will be publicly announced and the public will be permitted to attend when a quorum of the Board is present. However, the Board and its committees may sit in executive session to discuss matters when such sessions are required or permitted by law.

All matters referred to a committee will be thoroughly investigated by it. A committee will not have the power to act for the Board, except as the Board has specifically authorized an action, but will make recommendations to the Board. Committee recommendations and reports will become an official part of the Board minutes.

A committee may appoint, subject to Board approval, advisory members from the staff, student body, or community. Advisory members will be instructed in the committee's functions and their status. These members may not be included in considering whether a quorum of the committee is present, nor may they vote on recommendations to be made to the Board; however, either an advisory member or an ex-officio member may be present in writing a minority report to the Board.

END OF POLICY

Legal Reference(s):

[ORS 192.610 - 192.690](#)
[ORS 332.045](#)
[ORS 332.105](#)

Cross Reference(s):

BCF - Advisory Committees to the Board