

# Pendleton School District 16R

Code: **EEBD**  
Adopted: 01/10/89  
Readopted: 4/12/10  
Orig. Code(s): EEBD

## Transportation Records and Reports

The supervisor of buildings and grounds or school administrator, under the direction of the director of business and management services, will maintain the following records for district owned vehicles:

1. Individual vehicle operating costs (i.e., gas, oil, parts and supplies, labor, and reasons for repair);
2. Mileage on all vehicles with a separate record for mileage which may be reimbursed;
3. Other records as directed such as numbers of students transported, student conduct records, out-of-service time and service to stalled vehicles.

Such records will be available to the director of business and management services, superintendent, and Board upon request.

END OF POLICY

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### Legal Reference(s):

[OAR 581-022-0717](#)

[OAR 581-053-0002](#) to-581-053-0015

[OAR 581-053-0510](#) to-581-053-0530