

## **Procedures for Reporting Weapons in the School**

Incidents of students possessing weapons as defined in Board policy JFCJ – Weapons in the Schools will be reported to:

1. The student’s parents;
2. Law enforcement, however if the weapon is not considered as a “dangerous weapon” in possession of the student with an intent to use, sell, harm, threaten or harass then the report shall be made to the school resource officer to be kept on record;
3. The district safety officer and superintendent with details of the possession and the action taken by the principal;
4. If the weapon meets the definition of a “dangerous weapon” as per policy then the student will be suspended by the principal pending expulsion by the Board action for a period of not less than one year as required by federal law and Board policy. Since the superintendent may, on a case-by-case basis, modify this expulsion requirement the principal may make a recommendation for the modification with substantiating reasons.

A record of the report shall be maintained.