

# Pendleton School District 16R

Code: **KG**  
Adopted: 10/09/00  
Revised/Readopted: 7/12/10; 1/11/16  
Orig. Code(s): KG

## Community Use of District Facilities

The Board supports the community education concept, which encourages the use of district facilities by community members for recreation, education, and service activities. All school and school-sponsored activities/events will maintain priority in facility use. The district reserves the right to grant permission for facility use and to deny any and all facility use permits at its sole discretion. All users of district facilities are responsible for leaving said facilities in the same condition in which they found them. The district will seek to recover all costs associated with the rental or leasing of all district facilities, but may establish criteria for a reduced fee or free use. The superintendent, or designee(s), is authorized to cancel facility use permits when such action is in the best interests of the school district and/or the facility is needed for a school or school-sponsored activity or event.

Approval for use of a facility does not constitute approval or endorsement by the Board of the organization or group. The Board is not responsible for words or actions taken by organizations, groups or individuals during their use of the buildings and/or facilities.

The Facilities and Maintenance Department, as designated by the superintendent, will provide oversight of the fee structure, contracts, availability and scheduling of all district facilities and equipment.

The district reserves the right to require police supervision at any event the superintendent or designee deems necessary and to charge the user for the supervision.

The Board expects the users to treat the facilities with respect. The Board reserves the right to remove any facility from public use.

Short and long-term (over three months) use of district facilities must be made through the Facilities and Maintenance Department. The user must agree to all guidelines and conditions on the Facility Permit or the Contract for Facilities Use and Services. An individual, group or organization may be denied future use of district facilities in the event of non-compliance of agreements, damage to facilities, improper use of facilities or other harmful or illegal activities.

The superintendent shall establish administrative regulations for facility use, fees and processes in accordance with policy.

END OF POLICY

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**Legal Reference(s):**

[ORS 332.107](#)

[ORS 332.172](#)

**Cross Reference(s):**

EDC/KGF - Authorized Use of District Equipment and Materials

KGF/EDC - Authorized Use of District Equipment and Materials

KI - Commercial Advertising/Merchandise Sales

KM - Golden Age Cards