

# Pleasant Hill School District 1

Code: **IGE**  
Adopted: 7/87  
Readopted: 1/10/00; 2/07/11

## **Adult Education**

### **Adult Education Program Provision**

The Board will cooperate with Lane Community College in the establishing of a program of adult education as a service to the community. A class may be organized for any group, 12 or more persons. The obligation of the school system is to assist in securing a competent instructor, provide adequate physical facilities and instructional materials, promote the course and ensure enough financial support by fee or other means to pay the instructor. Necessary supervision will be provided to ensure that the class is meeting the need for which it was organized.

### **Financial Support of the Program**

The Board may provide classrooms and building space, janitor service, heat, light and water. In addition, it may provide for administration of the program, instructional materials and program promotion. The Board may set aside in the general school budget an amount each year to be used for promotional services, office expense and instructional materials for adult education.

### **Instructional Costs of Adult Education**

The instructor's expenses are to be met by those enrolled in the course. Instructional costs are to be covered by fees or subsidy. The fee will be determined by establishing a minimum enrollment and dividing this number into the cost of instruction. In the case of professional technical and homemaking classes, the director for professional technical education, using state and federal funds, may fund a portion of the instructor's salary with the balance to be derived from fees.

### **Determination of Adult Education Program Content**

Determination of program content is to be based upon community needs and desires. Classes are to be organized to meet the needs of adults when there is sufficient demand and where qualified instructors and facilities are available.

### **Selection of Adult Education Teachers**

Adult education teachers will be selected by the director of adult education, in cooperation with Lane Community College, on the basis of availability, needed background and interest in the program.

### **Supervision and Administration of Adult Education Program**

The adult education program is to be administered through the principal in charge of the building in which the activity will take place.

## **Person Eligible for Adult Education Instruction**

Adult education classes will be open for enrollment to any person 19 years of age or over except as other restrictions are stated. No student enrolled in a full-time high school or grade school curriculum may enroll in adult education courses. High school students may enroll in noncredit classes upon approval of the principal of the high school.

END OF POLICY

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### **Legal Reference(s):**

[ORS 332.075\(1\)](#)

[ORS 336.145](#)