

Reconsideration of Challenged Materials

Should the suitability of any district materials be questioned, cases of disagreement shall be handled in the following manner:

1. The school employee (teacher, principal or media specialist) who is questioned in regard to the material made available or assigned to students shall listen to the complaint politely, without commenting on the content, then shall request that the person making the complaint complete in full the Pleasant Hill Public Schools Request for Reconsideration of Materials, available in each principal's office;
2. The request must be made by an adult resident of the school district who will deliver the complaint to the office of the superintendent;
3. The superintendent will appoint a committee consisting of three lay persons, the involved building's principal and media specialist and a teacher at the level (or in the classroom) in which the material was assigned or used. He/She shall also designate one of these persons to chair the discussion;
4. Each person on the committee shall read, view or listen to the item and prepare a written opinion or review to be read at the ensuing meeting;
5. It is the responsibility of the media specialist to provide reviews of the item for consideration at the meeting and to present evidence of the item's general acceptance by its appearance on authoritative lists and/or in other comparable libraries or schools;
6. Within three weeks of the receipt of the written request by the superintendent, the committee shall meet, after having read, reviewed or listened to the questioned materials;
7. At the meeting, the acting chair shall call for the complainant's report (either read, or in person), the committee's written evaluations and then call for discussion. The end result of their deliberations shall be a written recommendation to the Board to provide a sound basis on which to make their final decision.

PLEASANT HILL PUBLIC SCHOOLS REQUEST FOR RECONSIDERATION OF MATERIALS

Fill in information as appropriate.

If printed give: Author _____ If audiovisual give: Title _____

Title _____ Type of material _____

Materials in this box will be provided by school personnel:

Hardcover _____ Paperback _____ Producer _____

Publisher _____ Distributor _____

Copyright date _____ Copyright date _____

Your name: _____ Telephone: _____

Address: _____ City: _____

You represent (check one)

_____ Yourself only

_____ (Name organization) _____

_____ (Identify any other group) _____

1. To what in the materials do you object? (Please be specific) _____

2. What do you believe might be the result of using this material? _____

3. Did you review the material in its entirety? _____ (read all of the book or see the film and hear the discussions preceding and following the showing.) If not, what part did you review?

4. Are you acquainted with the judgment of this material by professional critics? _____

5. What would you like your school to do about this material?

_____ Do not use it with my child.

_____ Withdraw it from use with all students as well as from my child.

_____ Send it back to the selector or selectors for reevaluation.

6. In its place, what material of quality would you recommend that would be an appropriate substitute in the curriculum subject area involved and would convey as valuable a picture and perspective of our civilization?

Date: _____ Signature of Complainant: _____