

## Access to Buildings

Building principals shall control access to their buildings and shall provide safeguards against unauthorized access to the building. The building principal, with approval of the superintendent, shall develop regulations designed to control the use of building keys and to insure that buildings are adequately closed and locked when no authorized personnel are present. Records, money and other valuables shall be kept in a safe place and under lock when required.

The superintendent shall control access to other buildings as is appropriate.

Staff or students who fail to obey such regulations may be disciplined, suspended, dismissed or expelled.

The Board encourages close cooperation with local police and fire authorities and insurance company personnel in planning and carrying out proper security measures.

END OF POLICY

---

### Legal Reference(s):

[ORS 164.205 - 164.270](#)  
[ORS 332.107](#)  
[ORS 332.172](#)