

Phoenix-Talent School District 4

Code: **IFCA-AR**
Adopted: 9/15/94
Revised/Readopted: 10/21/99

Site Councils

DUTIES

The District School Board has “control of the District schools and are responsible for educating children residing in the District.” Furthermore, nothing in site council law is intended to interfere with the duties, responsibilities, and rights of the School Board.

ORS says that the duties of a site council “shall include but not be limited to:

- (a) The development of plans to improve the professional growth of a school’s staff;
- (b) The improvement of the school’s instructional program;
- (c) The development and coordination plans for the implementation of programs under this chapter at the school (ORS 329).
- (d) The administration of grants-in-aid for the professional development of teachers and classified District employees.

The Phoenix-Talent School District Board, by policy and administrative regulation, has given these duties to the site council at every building in accordance with Oregon Law. Additional duties may be assigned by the Board upon application.

MEMBERSHIP

A site council shall be composed of teachers, classified District employees, building administrators (or designee), and parents or guardians of children attending the school. Other representatives of the council may be designated by the Board and appointed by the council.

Not more than half of the council shall be teachers in the council’s building, who have been elected by licensed teachers at the school site.

The principal of a school or the principal’s designee shall be a member of the building school council.

Classified employees are to be selected by classified employees at the school site.

Parents or guardians of children attending the school shall be selected by parents of students attending the school.

Any representatives of the District School Board who serve on a school council shall be selected by the direct election of their peers.

Other representatives may be designated by the Board and selected by the Council.

SITE COUNCIL COMPOSITION

- (1) A 21st Century Schools Council shall be composed of teachers, parents, classified employees and principal or the principal's designee, as follows:
 - a) Not more than half of the members shall be teachers;
 - b) Not more than half of the members shall be parents of students attending that school;
 - c) At least one member shall be a classified employee; and
 - d) One member shall be the principal of the building or the principal's designee.
- (2) In addition, other members may be as the School District shall designate including, but not limited to, local school committee members, business leaders, students and members of the community at large.
- (3) If a School District Board determines that a school site is unable to fulfill the requirements of this section or if the needs of a school site require a different composition, the School District Board shall establish the 21st Century Schools Council in a manner that best meets the educational needs of the District.

ORGANIZATION

Upon initial formation, each site council shall establish procedures covering the following topics:

1. Size of council;
2. Make-up of council;
3. Length of terms of office;
4. Plan for rotation of members;
5. Plan for selection of officers;
6. Plan for replacing members who resign;
7. Plan for how decisions will be made.

A copy of these procedures shall be sent to the Superintendent.

PUBLIC MEETINGS LAW

Building site councils, the duties of which include advising the Board or making decisions on behalf of the Board, shall follow the notice, meeting, and record-keeping requirements of the public meetings law.