

### **Expulsion Procedures**

1. Prior to expulsion, the Superintendent shall give the student and his/her parent, guardian or custodian written notice of the possibility of expulsion and shall provide the student and his/her parent, guardian or custodian with an opportunity to appear in person before the Superintendent and challenge the reasons for the possible expulsion or otherwise explain the student's reactions.
2. The notice shall include the reasons for the possible expulsion, notification of the right of the student, guardian, custodian, or their representative to appear before the Superintendent to hear and to challenge the reasons for the possible expulsion or otherwise to explain the student's actions and notification of the time and place to appear. The time to appear shall not be earlier than five or later than ten days after the notice is mailed.
3. If the Superintendent is considering expelling a student due to a specific behavioral problem, he/she shall propose to the pupil prior to expulsion and document to the parent specific alternative programs of instruction and/or counseling for the pupil.
4. Within 24 hours after the time of any expulsion, the Superintendent shall send written notice to the student and his/her parent, guardian, or custodian and the Board of Education. The notice shall specify the duration of the expulsion and the reasons therefore. It also shall include the notification of the right of the pupil or his/her parent, guardian or custodian to appeal the expulsion to the Board of Education within 14 days.
5. A student or his/her parent, guardian or custodian may appeal his/her expulsion to the Board of Education. Notice of such appeal shall be filed, in writing, with the clerk of the Board of Education within 14 days of the expulsion. The student or his/her parent, guardian or custodian may be represented in the appeal proceeding and shall be granted a hearing before the Board to be heard against the expulsion.
6. If an appeal is taken before the Board of Education, such appeal may, upon the request of the student, his/her parent, guardian, custodian or attorney be heard in Executive Session. The Board shall be provided findings as to the facts and the decision of the hearing officer. This material shall be made available at the same time to the parent or guardian and to the student if age 18 or over.
7. The Board, by a majority vote of its full membership, or by the action of its designee, may affirm the expulsion or may reinstate the affected student or may otherwise reverse, vacate or modify the order of expulsion.
8. A verbatim record shall be kept of all appeal hearings.