

# Pilot Rock School District 2R

Code: **DJB**  
Adopted: 5/20/98  
Readopted: 1/18/17  
Orig. Code(s): DJB

## Petty Cash Accounts

The purpose of a petty cash fund is to have cash available in the principal's office for expenses such as express charges, postage due, student cafeteria workers, etc. Such expenses are those that cannot be charged and handled in the usual manner.

END OF POLICY

---

### Legal Reference(s):

[ORS 294.311](#)

### Cross Reference(s):

DIC - Financial Reports and Statements