

# Pilot Rock School District 2R

Code: **DM**  
Adopted: 5/20/98  
Readopted: 1/18/17  
Orig. Code(s): DM

## Cash in District Buildings

Monies collected by district employees and by student treasurers shall be handled with good and prudent business procedures, both to demonstrate the ability of school system employees to operate in that fashion and to teach such procedures to students.

All monies collected shall be receipted and accounted for and directed without delay to the proper location for deposit.

In no case shall monies be left overnight in schools except under lock and even then, no more than a few dollars should be kept. Procedures shall be in place for making bank deposits after regular banking hours to avoid leaving money in the school overnight.

END OF POLICY

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### Legal Reference(s):

[ORS 332.107](#)