

**Port Orford-Langlois  
School District 2CJ**

Code: **BDDA**  
Adopted: 9/1/87  
Revised/Readopted: 6/8/04  
Orig. Code(s): BDA

**Notification of Board Meetings**

Regular meetings of the district Board shall be set at the organizational meeting in July of each year.

If only an executive session will be held, the notice will state the specific provision of law authorizing the executive session.

No special meeting will be held without at least 24 hours notice to the Board members and the general public except in the case of emergency.

In the case of emergency, a meeting may be held upon such notice as is appropriate under the circumstances, but minutes will explain the emergency situation.

The Board will give public notice reasonably calculated to give actual notice to interested persons, including those with disabilities, of the time and place for regular meetings and of the superintendent or designee subjects to be considered. Dates of regular meetings of the Board will be provided to district employees, interested members of the public and the news media.

Every effort will be made to ensure notices of meetings are posted in the three post offices within the district.

Notices to individuals with disabilities shall be given in an appropriate form upon request and with appropriate advance notice. Auxiliary aids and services available to ensure equally effective communications with qualified persons with disabilities may include large print, Braille, audio recordings and readers. Primary consideration will be given to the requests of the person with a disability in the selection of appropriate auxiliary aids and services.

END OF POLICY

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**Legal Reference(s):**

[ORS 192.610 - 192.690](#)  
[ORS 332.045](#)

Americans with Disabilities Act of 1990, 42 U.S.C. Sections 12101-12213; 29 CFR Part 1630 (2000); 28 CFR Part 35 (2000).

**Cross Reference(s):**

BDDH - Public Participation at Board Meetings