

**Port Orford-Langlois
School District 2CJ**

Code: **BH/BHA**
Adopted: 9/1/87
Revised/Readopted: 6/8/04
Orig. Code(s): BH/BHA

Orientation of New Board Members

A new member is to be afforded the Board's and staff's fullest measure of courtesy and cooperation. Board and staff will make every effort to assist the new member to become fully informed about the Board's functions, policies, procedures and issues. In the interim between election and assuming office or following appointment, the new Board member(s) will be assisted in the following ways:

1. The newly-elected or -appointed Board member will be given materials on the role of a Board member, including, but not limited to, such items as *Boardsmanship for Oregon School Board Members*, published by the Oregon School Boards Association.
2. The newly-elected Board member will be encouraged to attend Board meetings to observe the operation of the Board until he/she assumes office July 1 but will not be a voting member;
3. The newly-elected or -appointed Board member will be given a copy of Board policies, administrative regulations/handbooks;
4. The superintendent will supply material pertinent to meetings and will explain its content;
5. The newly-elected or -appointed Board member will be invited to meet with the superintendent for orientation on district organization and operations and to meet with other administrative personnel, by arrangement with the superintendent, to discuss services they perform for the district and to and to inspect district facilities;
6. The newly-elected or -appointed Board member will be encouraged to attend the Summer Board Conference and the Leadership Academy sponsored by the Oregon School Boards Association;
7. The newly-elected or -appointed Board member will receive all reports and communications normally sent to Board members;
8. The newly-elected or -appointed Board member will receive a copy of Robert's Rules of Order, Newly Revised.

END OF POLICY

Legal Reference(s):

[ORS 332.107](#)