

**Port Orford-Langlois  
School District 2CJ**

Code: **DJG**  
Adopted: 9/1/87  
Readopted: 6/8/04  
Orig. Code(s): DJG

## **Vendor Relations**

The district welcomes business and bids from all eligible vendors. No favoritism will be extended to any vendor. Orders will be placed on the basis of quality, price and delivery, with past services being a factor if other considerations are equal. Vendors will be informed that only purchase orders authorize purchases.

It is the policy of the Board that equipment and supplies shall be purchased from local vendors when such items are locally available at competitive prices (including both selling price and delivery costs), when acceptable delivery schedules can be guaranteed, and when acceptable maintenance service is available. No differential pricing preference shall be given to local vendors under conditions of competitive bidding.

Salesmen or agents may not solicit staff members during hours when students are present. The superintendent or designee may allow salesmen or agents of educational products to contact staff members at times that will not interfere with the educational program.

Advertising is not allowed in school buildings without approval of the superintendent. No employee of the district will receive compensation of any kind from any vendor for the sale of supplies or services.

END OF POLICY

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**Legal Reference(s):**

[ORS 244.040](#)  
[ORS Chapter 279](#)  
[ORS 332.107](#)

**Cross Reference(s):**

DJ - District Purchasing  
DJC - Bidding Requirements