

**Port Orford-Langlois  
School District 2CJ**

Code: **DL**  
Adopted: 9/1/87  
Revised/Readopted: 6/8/04  
Orig. Code(s): DL

**Payroll**

Preparation of payroll, including time schedules and payroll periods, will be done in accordance with each employee's collective bargaining agreement/group agreement or contract with the district. Employee health, accident, dental and other types of insurance will be provided as outlined in the agreements or contracts. Mandatory payroll deductions will be withheld as required by state and federal law.

No other automatic deductions except those required by law will be made from an employee's pay without authorization of the Board.

Garnishment processes served on the district against its employees will be accepted provided the processes are legally served.

END OF POLICY

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**Legal Reference(s):**

[ORS 243.650 \(10\),\(16\)](#)  
[ORS 243.666](#)  
[ORS 243.820 - 243.830](#)  
[ORS 332.505](#)  
[ORS 332.534](#)  
[ORS 652.110](#)  
[ORS 652.120](#)  
[ORS 652.610](#)

**Cross Reference(s):**

DLB - Payroll Deductions