

## **Student Transportation in Private Vehicles**

Transportation of students will be by the district's transportation system. When certain conditions are met students may be transported as provided below:

1. School district employee's vehicle, properly insured, when school district transportation system is not feasible;
2. Parents and other designated adults may be permitted to transport students other than their own, in their own vehicles, on field trips or on other school activities.

### Conditions:

1. The superintendent or designee has approved the activity and the proposed transportation;
2. A permission slip signed by each student's parent(s) or legal guardian has been received by the superintendent or his/her designee, granting permission for the student to participate in the field trip or other school activity and to ride in a privately-owned vehicle;
3. The parent or other adult driving the vehicle:
  - a. Has a valid Oregon driver's license
  - b. Driving record may be verified by the district prior to trip;
  - c. Will provide a certificate of insurance providing adequate vehicle liability insurance as required in the state of Oregon.
4. The vehicle contains an adequate number of seat restraints, including when applicable, a child safety system for a child who weighs less than 40 pounds, regardless of age, and the adult driver requires their use. The child safety system must elevate the person so that a safety belt or safety harness properly fits the individual and meets the minimum standards and specifications of law. A person over 40 pounds or who has reached the upper weight limit for the forward-facing car seat must use a booster seat until four feet nine inches or age eight and the adult belt properly fits.<sup>1</sup> A person who is taller than four feet nine inches or eight years of age or older must be properly secured with a safety belt or harness that meets the requirements under ORS 815.055. Training in the proper installation and use of child safety system may be required. The driver is responsible for not placing children under the age of 13 in the front seat of a vehicle equipped with passenger-side air bags.

---

<sup>1</sup> "Proper fit" means the lap belt of the safety belt or safety harness is positioned low across the thighs and the shoulder belt is positioned over the collarbone and away from the neck.

The district will develop procedures to implement this policy.

END OF POLICY

---

**Legal Reference(s):**

[ORS 801.455](#)  
[ORS 811.210](#)

[ORS 815.055](#)  
[ORS 815.080](#)

[OAR 735-102-0010](#)

**Cross Reference(s):**

IICA - Field Trips and Excursions