

**Port Orford-Langlois  
School District 2CJ**

Code: **IICA**  
Adopted: 12/8/98  
Revised/Readopted: 6/8/04  
Orig. Code(s): IICA

**Field Trips and Excursions\*\***

The Board recognizes the value of special activities in the total curriculum and agrees that students profit from carefully planned learning experiences.

Field trips and other student activities involving travel may be authorized by the superintendent when such trips and/or activities contribute substantially to the achievement of desirable educational, social and cultural goals.

In planning and authorizing such trips, primary consideration will be given to educational values to be derived and the safety and welfare of the students involved, community standards of conduct and behavior on the part of all participants and the selection of appropriate adult supervision, either from within the school staff or from the parent and community volunteer pool.

Written parental permission must be obtained for each trip. The signed form showing parental approval and acknowledgment of student conduct guidelines will be maintained on file for a period of at least one calendar year following conclusion of the trip.

The superintendent is directed to develop regulations and guidelines which will ensure that both students and adult supervisors are acquainted with the standards for conduct while representing the district. Such regulations will reinforce district policy in areas such as alcohol and tobacco use, room assignments, procedure to be utilized in case of illness or accident, and methods of communicating with administrators/parents regarding discipline or emergency situations.

All travel involving an overnight stay, or leaving the state, must have prior superintendent approval. Such approval will be predicated on an acceptable plan for travel arrangements, parental involvement, orientation of students and supervisors and support of the appropriate staff.

END OF POLICY

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**Legal Reference(s):**

[ORS 332.107](#)

[ORS 336.183](#)

[ORS 339.155](#)

[OAR 581-022-1020](#)

**Cross Reference(s):**

EEAE - Student Transportation in Private Vehicles

KK - Visitors to District Facilities