

### **Admission of Nonresident Students**

1. By June 1 of each year, the superintendent or designee will establish an appropriate number of nonresident students their respective buildings can accommodate for the following school year.
2. The amount of tuition will be established by July 1 of each year. Nonresident students will not be admitted without tuition, with the exception of students who become “resident pupils” by written consent of affected school boards and foreign exchange students attending district schools on a J-1 Visa.
3. The petition for admission must go to the superintendent’s or designee’s office.
4. Student education records will be obtained and reviewed.
5. Initial admission and annual renewal must be approved by the superintendent.
6. A written appeal for a denied request may be made to the Board whose decision, based upon review, will be final.
7. Assumption of transportation responsibilities of accepted students will be by the parent unless special arrangements and/or costs are included in an agreement.
8. Approved requests will result in a mutual tuition agreement between the parties. A mutual agreement signed by both affected boards (form following) will be filed with the business service department for billing and payment control if student is tuitioned.
9. The business department shall prepare semester bills for the tuitioned students, and any student whose tuition remains unpaid 15 days after presentation of bills shall be excluded; the superintendent may grant additional time for payment should circumstances warrant it.
10. Students will not be subject to the superintendent’s annual review after the sophomore year.