

Board Member Resignation

The Board believes that any citizen who files for and seeks election to the Board should do so with full knowledge of and appreciation for the investment in time, effort and dedication expected of all Board members, and that the citizen's intent is to serve his or her full term of office.

However, if for reasons of health, change in domicile or any other reasons a member does decide to terminate service, the Board requests earliest possible notification of intent to resign so that the Board may plan appropriately for the continuity of the Board business.

A resignation becomes effective when officially accepted by the Board at its next regular meeting. The Board will announce the resignation and declare the vacancy at that meeting.

The Board will determine the procedures to be used in filling the vacancy.

Resignations must be made in writing. Board members can resign the office effective at a future date. If the resignation is effective at a future date, the resignation is binding unless withdrawn in writing by the end of the third business day after the resignation is made.

The Board will announce the resignation and declare the vacancy at a Board meeting.

END OF POLICY

Legal Reference(s):

[ORS 236.320](#)
[ORS 236.325](#)
[ORS 332.030](#)

Cross Reference(s):

BBE - Vacancies on the Board