

# Rainier School District 13

Code: **DBC/DBD**  
Adopted: 7/01/89

## Budget Development

The Board shall establish a budget calendar each year, including a time for the initial meeting of the district budget committee. Additional meetings of the budget committee shall be at the discretion of the committee. The total process of budget development shall be guided by Oregon Local Budget Law and sound business principles.

1. The budget calendar will be adopted by the Board.
2. The budget officer, through appropriate staff involvement, will develop a tentative budget for submission to the committee.
3. The budget committee will meet and deliberate either in subcommittees or a committee of the whole for the length of time required to complete the proposed budget. The budget committee approves the budget by majority vote.
4. Following approval of the budget by the budget committee, the Board of Directors will establish an adopted budget. This is usually at the June Board meeting.
5. The Board, by resolution, will establish the tax levy and make appropriations for the adopted budget.

END OF POLICY

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### Legal Reference(s):

[ORS 294.305 - 294.565](#)