

Rainier School District 13

Code: **DJCB**
Adopted: 8/21/02

Lease Agreements

The Board will find itself in the position of needing to locate facilities and equipment for agency programs. Upon the recommendation of the superintendent, the most efficient procurement means may be through a lease agreement. In accordance with ORS 334.125 (6)(a) the Board may locate, buy, accept by gift or lease such land, buildings and facilities as may be required for district purposes. Leases authorized by this section may be for a term of up to 30 years and include lease-purchase agreements where under the district may acquire ownership of the leased property.

The Board authorizes the superintendent to execute leases that are for a term of up to one year and carry an annual cost less than \$25,000. The superintendent may also execute multi-year lease-purchase agreements that do not exceed an annual cost of \$25,000. The superintendent will inform the Board of all leases that have been executed via the appropriate administrative report. The Board must authorize any lease that exceeds an annual cost of \$25,000, or is a multi-year facilities lease, or is a lease-purchase agreement for real property. The superintendent will develop and implement lease procurement procedures to implement this policy.

END OF POLICY

Legal Reference(s):

[ORS Chapter 279](#)

[OAR 125-030-0000 to -0100](#)

[OAR 125-300-0000 to -0100](#)

[OAR 125-310-0005 to -0500](#)

[OAR 125-320-0010 to -0025](#)

[OAR 125-330-0030 to -0700](#)

[OAR 125-360-0010 to -0030](#)

[OAR 137-030-0000 to -0155](#)

[OAR 137-035-0000 to -0080](#)

[OAR 137-040-0000 to -0590](#)

Oregon Attorney General's Model Public Contract Rules Manual, Department of Justice (January 2001).