

Rainier School District 13

Code: **DLAA-AR(2)**

Revised/Reviewed: Unknown

District Authorized Charges

Staff members may not use district funds by charging against a district account to obtain personal items. For example, using a district charge account at a store. Staff members may, after obtaining written permission of the superintendent, buy items at discount prices using their own money. For example, some computer manufacturers offer discount prices for educators. However, the check must be cleared prior to the purchase.