

Rainier School District 13

Code: **DLB**
Adopted: 4/16/08

Salary Deductions

Authorized payroll deductions will be made upon appropriately submitted requests from the employee.

Subject to normal payroll procedures, employees may authorize modification in the payment of their salary to include deductions for the following:

1. Voluntary 403(b) plan contributions (Tax Sheltered Annuities):
 - a. The district will provide a list of approved 403(b) vendors to employees.
 - b. New 403(b) vendors must present a minimum of five new employee contracts to qualify as an additional voluntary payroll deduction.
 - c. The district will require a vendor to maintain a minimum of one participant in order to maintain a payroll slot as an approved 403(b) vendor.
2. Insurance premiums in excess of district contributions to Board-approved programs. This includes Section 125 pretax insurance deductions and contributions to medical and dependent care expense reimbursement accounts;
3. OnPoint Community Credit Union (formerly Portland Teachers Credit Union);
4. United Way of Columbia County;
5. Labor organization dues;
6. Direct deposits of net wages to the employee's financial institution;
7. Other payroll deductions as approved by the superintendent.

Mandatory payroll deductions will be withheld as required by state and federal law for deductions such as income tax, social security, worker's compensation insurance and Oregon Public Employees Retirement System.

END OF POLICY

Legal Reference(s):

[ORS 243.650\(10\), \(16\)](#)
[ORS 243.666](#)

[ORS 332.505](#)
[ORS 652.110](#)

[ORS 652.120](#)
[ORS 652.610](#)

I.R.C. §403 (2006).
29 C.F.R. § 541.603 (2004).

Cross Reference(s):

DL - Payroll