

Cash or Property in Buildings

Employees or others who leave their own or others personal property, cash, valuables or keys on school property shall be personally responsible for them if they are lost or stolen.

Employees who may receive or collect money or valuables from any source must keep it on their persons until it is properly disposed of, or turn it over to the principle or other authorized person for safekeeping, accepting a receipt for same.

In case any employee should suffer a loss of money, keys, or valuables by reason of violating this policy, he/she will not accuse, question, or research any pupil in this connection until special permission from the principle has been secured. No staff member shall bring personal property to school to use without authorization from the principle. Such items include; recorders, typewriters, radios, record players, cassette players, computers, engines and etc.

END OF POLICY

Legal Reference(s):

[ORS 332.107](#)