

# Rainier School District 13

Code: **ECE-AR**  
Revised/Reviewed: Unknown

## **Building and Grounds Records and Reports**

Employees will report any loss due to fire, theft, accident or vandalism on the district form. A copy of such report will go to the superintendent. This report may be filed by the employee, or the administrator, who is responsible for writing a detailed report to the superintendent within seven days.