

Absenteeism

1. Drivers are expected to be on the job unless they contact the supervisor and give notice to the contrary. Short notice (less than 6 hours) is to be avoided. Drivers must declare specifically which runs will be involved in the absence. Notice may be given by contacting the Supervisor, either at home or at work, by telephone or in person.
2. Absenteeism not provided in the current working agreement will not be allowed. Absences of this nature will result in loss of employment.
3. Upon returning to work, employees are to obtain a Personnel Absentee and Substitute Record form (F-516-4) from the supervisor, complete as appropriate and return to the supervisor.
4. Absences due to serious or prolonged personal illness, substantiated by competent medical personnel, at the supervisor's discretion, may be treated on a case-by-case basis.