

Predeparture and Post-Return Driver Duties

1. Daily Route Departure and Arrivals

Prior to any route departure, drivers are required to perform those safety checks listed on the School Bus Safety Check Sheet. Only the first departure of the day need be recorded, but each item on the sheet must be checked. Should a vehicle fail a pretrip inspection, Administrative Rule EEACB-AR(4) will apply.

Upon return to the Bus Garage, drivers are to follow Administrative Rule EE-AR(8),(9) and (10) regarding vehicle cleanliness and, in addition, drivers will check vehicle for damage of any kind, close all windows and write any required repair requests in accordance with Administrative Rule EE-AR(5).

2. Trip Departures and Arrivals

Prior to any trip departure, drivers are required to perform those safety checks listed on the School Bus Safety Check Sheet. This check need not be recorded on the sheet, but each item must be checked prior to each departure. In the event the trip consists of a series of arrivals and departures, the resultant short duration layovers can be ignored. However, at a point that approximates the halfway point of the trip, a safety check must be conducted.

Should a trip bus fail a pretrip inspection, Administrative Rule EEACB-AR(4) will, with the following exception, apply.

There are some items found on all school buses whose use is usually limited to use on a bus route. An example of this would be the 8-way loading light system. There are conceivable sets of circumstances on a trip in which failure, such as the 8-way loading light system, would not necessarily impair the safety of the vehicle. In these circumstances, the driver must exercise good and practical judgment in determining whether or not a vehicle is safe.

Upon return to the Bus Garage, drivers are to follow Administrative Rule EE-AR(8),(9) and (10) regarding vehicle cleanliness. Drivers should then close all windows and if circumstances permit, such as the time of day, etc., clean the bus. However, drivers are instructed to postpone completion of bus cleaning or paperwork until the following work day, when the hour is late in order to avoid spending unnecessary time alone at the Bus Garage.