

Railroad Crossings – Off Roadway Stop

1. Recognize railroad crossing ahead. Announce to passengers–railroad crossing ahead–bus needs to be quiet. (Use dome lights or PA as signal.) Be certain there is sufficient room on other side of tracks to remain off roadway after crossing.
2. Check mirrors for traffic.
3. Start slowing down.
4. Activate right turn signal 200-300 feet in advance of stop.
5. Check mirrors for traffic.
6. Pull off the roadway, activate hazard lights, make sure you are completely off the main traveled portion of road. Complete stop no closer than 15 feet or further than 50 feet from the first rail of the track.
7. Open door–never move bus with door open.
8. Open driver’s window.
9. Students should be quiet.
10. Look and listen. (Look both ways more than once.)
11. Close door.
12. Cross tracks without shifting gears of manual transmission.
13. Cancel hazards. Activate left turn signal.
14. Check mirrors for traffic.
15. When traffic has cleared, re-enter traffic.
16. Cancel left turn signal and continue on your way.
17. Use this set of procedures in all off-the-roadway stops for railroad crossings.