

### **Railroad Crossings – On Roadway Stop**

1. Recognize railroad crossing ahead. Announce to passengers–railroad crossing ahead–bus need to be quiet. (Use dome lights or PA as a signal.)
2. Check mirrors for traffic to rear.
3. Start slowing down.
4. Activate hazard lights 100-300 feet in advance of stop.
5. Check mirrors for traffic.
6. Complete stop--no closer than 15 feet or further than 50 feet from the first rail of the tracks. Use proper traffic lane in accordance with the DMV.
7. Open door. Never move bus with door open.
8. Open driver's window.
9. Students should be quiet.
10. Look and listen. (Look both ways more than once.)
11. Close door.
12. Cross tracks without shifting gears of manual transmission.
13. Cancel hazard lights.
14. Continue on your way.
15. Use this set of procedures for all on-the-roadway stops for railroad crossings.