

Long-Range Planning for Maintenance

The facilities director, in cooperation with the principals, will maintain a long-range maintenance plan.

Priority code: 1) Emergency Repair; 2) Structural (including roof replacement); 3) Interior Upkeep; 4) Exterior Upkeep; 5) Interior Changes; 6) Exterior Changes; 7) Other.

All repair and maintenance needs and changes need to be prioritized with approximate current costs. An inflation factor will be used for future years. An annual review and update will be made in October for budget building. Each principal will work with the head of maintenance on priorities.