

Hiring Hourly Employees as Extra Duty Personnel

An hourly employee may be hired to perform extra duty assignments ONLY if that assignment does not interfere partially or in whole with the regular hours and assignment of the employee. The hours worked under the extra duty contract shall not be subject to overtime or compensatory time payment in relation to the employees regular job. Any such hiring shall have to have the prior written approval of the Superintendent after which shall come all formal notices and hiring procedures.