

**Rainier School District 13**

Code: **GDPB-AR**  
Revised/Reviewed: Unknown

**Notice of Intent to Resume Employment at Termination  
of Board-Approved Unpaid Leave**

This notice, when signed by a licensed employee of Rainier School District currently on a Board-approved unpaid leave of absence, indicates the licensed employee/teacher understands and agrees as follows:

That he/she, at the termination of a Board-approved unpaid leave of absence, must indicate by April 1, \_\_\_\_\_ of her/his intent to resume employment as a licensed teacher in school year \_\_\_\_\_ and that failure to provide such notice, **in writing**, to the superintendent, by April 1, \_\_\_\_\_ shall constitute a resignation of employment from the district and the teacher shall forfeit any job claim or any right to return to work as a licensed employee (i.e., teacher, counselor, etc.) at the district.

I understand and agree that I must notify the superintendent in writing of my intent to return to, and work for, the Rainier School District after my unpaid leave of absence is over. I understand this written notice must be to the superintendent by April 1, \_\_\_\_\_. My failure to provide such timely notice to the superintendent, in writing, means I resign from employment and further forfeit any right to be employed by the district at the end of my leave of absence.

I understand the district, in reliance on my actions and failure to give notice to resume employment, may hire a replacement for my job should I not deliver my written notice of intent to resume work to the superintendent by April 1, \_\_\_\_\_.

\_\_\_\_\_  
Teacher going on unpaid leave

\_\_\_\_\_  
Date

\_\_\_\_\_  
Superintendent

\_\_\_\_\_  
Date