

## **Curriculum Adoption Process**

Each curriculum area should always be “on the table” in some form or another every year. There cannot be, either educationally or “legally,” as per state requirements, a year or two of the adoption of texts and then nothing occurring outside the classroom for six more years. A district must be aware of what is supposed to happen and the district must be aware of whether or not it is happening.

Additionally, the curriculum of the Rainier School District must be goal driven and not textbook driven. Curriculum committees will not look at available textbooks until they have made themselves aware of current research and state requirements. Following that they will conduct their assessment of current progress in the district. From these three steps they will write their philosophy and goals.

Only then will they deal with the texts. And they will deal with the texts in light of the preceding so that they are looking for materials that meet this district’s needs.

Curriculum adoptions will always be K-12 in scope and sequence. All attempts will be made to have at least one person from each building on each committee whenever possible. Consensus will be the format for those decisions. Committees will be comprised of representatives from all three levels – elementary, middle and high school – and decisions will be made by the entire committee. Whenever possible, administrators will be assigned to curriculum committees and will be considered part of the committee.

Curriculum adoptions will incorporate research, state requirements, district philosophy and goals, assessment methods, staff inservice, parent inservice and any appropriate teaching methods as well as the specific materials chosen for student and staff use into the adoption.

The timeline should include a full year for research and assessment with an additional year for the development of the curriculum and the choosing of the materials.

Hopefully, recommendations could be made early enough in a school year that materials can be identified for orders before school is out each spring. When circumstances prohibit these timelines, care must be taken to ensure that each step is till addressed, even if it is done in a compressed manner.

Committees will be expected to develop action plans for each year with specific tasks outline and assigned to group members or administrators. Reviews will be conducted each year to determine accomplishments and to determine which tasks still need attention. Committee members will keep written records of their work and will ensure that building staff members, administrators and the director of curriculum receive regular and ongoing communication as to the progress of the committee.