

## **Use of Feature Films/Videos/Excerpts in the School**

Instructors are required to preview all film media before showing to students. Prior to showing a feature film/video/excerpts, the instructor must seek the written approval of the administrator. At least five days prior to the showing, the instructor shall submit to the administrator, in writing, the following information about the film/video/excerpt:

1. Title and brief description;
2. Purpose for the showing;
3. Match with course objectives;
4. Proposed date of showing;
5. When and how parents will be notified, or if necessary grant consent;
6. Audience rating (if PG, PG-13, R or NC-17).

Recognizing that the rating system is a voluntary system sponsored by the Motion Picture Association of America and the National Association of Theater Owners, instructors should pay close attention to the presence of adult themes, language, violence and sex/nudity. These are all criteria of interest and concern to parents and the school Board. For this reason, instructors should strive to use edited versions of PG-13, R or N C-17 films when possible. Additionally, instructor should consider using excerpts rather than entire films to maximize instructional time.

Parent notification should include the name of the course and the film/video/excerpt, when the film/video/excerpt will be shown, the film's rating, a brief explanation of why the film has that rating, a description of the film/video/excerpt or excerpt and an explanation of how the use of the film/video/excerpt relates to the course or lesson objectives. Notification shall provide at least five days for parental response before the use of the film/video/excerpt. A parental permission slip shall include the notification and a place for the parent to designate his/her permission.