

### **Reporting Child Abuse/Neglect**

Any employee of the school district who witnesses abuse and or neglect or who come into contact with a student whom they suspect has been abused or neglected shall immediately call the county Children's Services Division (CSD) or local police to report the suspected abuse. The person calling the CSD or police shall keep a record of the call.

The employee shall then report to the school administrator. Administrators shall report suspected abuse or neglect to the school nurse and counselors. The nurse and counselors will work with the CSD personnel in data sharing and in-school interview procedures.