

**District and Nondistrict Use of School Buildings or Facilities, and  
Fee Schedule for Use of Buildings and Grounds**

No alcoholic beverages are permitted on school property. Special cases, such as the need for alcohol education classes, must have special permission from the Board for each case. All school buildings and grounds are tobacco free.

School buildings, facilities and grounds are available for use on the following basis:

1. All school buildings, facilities and property are available for use as long as it does not interfere with school programs.
2. No school building, facility, or property may be used for any illegal acts.
3. All school buildings, facilities and property used by community groups must be scheduled and approved through the proper channels prior to the opening of the school facilities for use.
4. A fee schedule for the use of buildings, facilities and property is reviewed and approved by the Board each year for use when a group is making money through the use of school property.
5. No outside group will use a school building or facility during the school day in order to raise money for their organization.
6. Adults must sponsor groups using school facilities outside of school hours and schedules.
7. A district employee or person approved by the facilities coordinator must be present when school facilities are used by non-school groups.
8. Any groups using district facilities must pay for all damages and extra cleanup incurred while using the facilities.
9. Electric mixers and other expensive equipment are to be used at the school location and not removed from the school site.
10. Every group or individual will sign a Request for Use of Facilities form and a Hold Harmless Agreement and accept responsibility and liability and assuring payment for any damage.
11. The district is under no obligation for emergency repairs to facilities if the need arises during the free use of facilities, by approved groups or organizations.

In accordance with the provisions of Oregon Revised Statutes (ORS) 332.172, the school Board does hereby enact the following policies governing the use of district school buildings and facilities for other than regular school classes or school related or sponsored activities.

The following groups, organizations or activities will be granted free use of school buildings or facilities, providing such use shall not in any way interfere or be detrimental to school functions:

1. Schools other than those in Rainier School District #13 with prior approval of the superintendent;
2. Boys and girls clubs provided a service to the Rainier community youth;
3. PTO/PTSO/PT A/Booster Club meetings and activities;

4. Site councils and their committees;
5. Meetings of citizens, community clubs or local improvement associations that are of interest or importance to residents of the area, when not political or religious in nature;
6. Special courses designed for instruction of our pupils when given by officers, teachers or other employed or delegated by the superintendent;
7. Business meetings of teacher, pupils or others connected with, or in the interest of the public schools or school activities generally held during the afternoon of a regular school day;
8. Educational conventions or conferences;
9. Red Cross educational classes or blood drives;
10. Adult education classes that require the use of school facilities;
11. Athletic teams when groups are representatives of the school community;
12. Service clubs sponsoring benefits for the support of community projects or youth projects;
13. Community based baccalaureate ceremony;
14. Meeting of school alumna associations.

Special Note: Individual groups may be required to pay the custodians at their contracted rate if additional hours or services are required by the contractor.

The following groups or organizations will be required to pay for the use of school buildings and facilities unless prearranged for a specific community purpose with the superintendent:

1. Political organizations;
2. Professional organizations that are not in Rainier School District #13;
3. Fraternal organizations;
4. Commercial organizations;
5. Dancing or gymnastic studios;
6. Music recitals;
7. Labor unions;
8. Athletic contests where admission is charged;
9. Organizations charging admission for their private gain;
10. Private groups or parties (wedding receptions, showers, family reunions, etc.);
11. Memorial or bereavement ceremonies for local community members.