



Code: **BH/BHA**  
Adopted: 2/11/91  
Revised/Readopted: 7/09/08; 6/22/16

## **Orientation of New Board Members**

A new member is to be given the Board's and staff's fullest measure of courtesy and cooperation. Board and designated staff will make every effort to assist the new member to become fully informed about the Board's functions, policies, procedures and issues. The members of the Board will serve as mentors to newly elected or appointed Board members. In the interim between election and assuming office or following appointment, the new Board member will be assisted in the following ways:

1. The newly elected or appointed Board member will be given materials on the role of a Board member;
2. The newly elected or appointed Board member will be invited to attend Board meetings to observe the operation of the Board until he/she assumes office;
3. The newly elected or appointed Board member will be given a copy of Board policies, Board priorities, strategic plan and board-adopted budget;
4. The superintendent will supply material pertinent to meetings and will explain its content;
5. The newly elected or appointed Board member will be invited to meet with the superintendent and other administrative personnel, by arrangement with the superintendent, to discuss services they perform for the district;
6. The newly elected or appointed Board member will be encouraged to attend the Summer Board Conference and the Annual Convention planned by the Oregon School Boards Association;
7. Newly elected or appointed Board members will receive all reports and communications normally sent to Board members.

END OF POLICY

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**Legal Reference(s):**

[ORS 332.107](#)

**Cross Reference(s):**

BHB - Board Member Development