



Code: **CPA**
Adopted: 7/09/08
Revised/Readopted: 12/12/12; 6/22/16

Layoff/Recall - Administrative Personnel

The policy is applicable to all licensed administrators below the rank of executive director.

The Board retains the right to determine when a layoff is necessary. Layoffs shall be by position. A reduction in hours does not constitute a layoff.

Performance will be the primary factor considered in the layoff process. The Board will consider license, seniority, qualifications, merit and/or competence. Competence includes recent experience, additional training and additional educational attainments. Merit includes the measurement of one administrator's ability and effectiveness against the ability and effectiveness of another administrator.

The district will retain, consistent with state law, the most capable and productive of the licensed and qualified employees needed to carry out the approved programs of the district's schools.

Prior to initial development of a recall procedure for administrators the superintendent or designee will consult with the employees or a designated representative of the employees covered by this policy.

Administrative regulations shall be developed to implement this policy.

END OF POLICY

Legal Reference(s):

[ORS 332.107](#)

[ORS 342.934](#)