



Code: **DGA**
Adopted: 5/18/99
Revised/Readopted: 7/09/08; 9/28/16

Authorized Signatures

The Board will, at its June meeting as part of the Annual Procedural Business or at other times deemed necessary by the Board, authorize the superintendent and designees to sign district checks. Only one signature is required for checks up to \$2,500. The Board may authorize the use of facsimile signatures by those persons authorized to sign district checks. Checks over \$2,500 (except for payroll checks) require two signatures, only one of which may be a facsimile.

END OF POLICY

Legal Reference(s):

[ORS 294.120](#)

[ORS 328.441](#)

[ORS 328.445](#)