



Code: **EEAE**
Adopted: 6/29/99
Revised/Readopted: 7/09/08; 4/04/12; 8/10/16

Student Transportation in Private Vehicles and Charter Buses

Transportation of students will be by the district's transportation system or as indicated below.

Private Vehicles

School district employees and parents may be permitted to use private vehicles to transport students on field trips or other school activities under the following conditions:

1. The school administrator has approved the activity;
2. A permission slip signed by each student's parent(s)/guardians has been received by the principal or his or her designee, granting permission for the student to participate in the field trip and to ride in a privately- owned automobile.

Charter Buses

Students may be transported by charter buses under the following conditions:

1. The school administrator has approved the activity;
2. A permission slip signed by each student's parent(s)/guardian(s) has been received by the principal or his or her designee, granting permission for the student to participate in the field trip and to ride in a Charter bus;
3. Charter bus companies must provide proof of pre-employment screening (drug/alcohol testing, criminal background checks) for its drivers. An insurance certificate must be provided, and the Charter bus company must have met criteria as established by the Oregon Department of Education. This information must be on file at Transportation Services.

END OF POLICY

Legal Reference(s):

[ORS 801.455](#)
[ORS 811.210](#)

[ORS 815.055](#)
[ORS 815.080](#)

[OAR 735-102-0010](#)

Cross Reference(s):

IICA - Field Trips and Special Events