



Code: **EEACD**
Adopted: 1/04/07
Readopted: 7/15/10
Orig. Code(s): EEACD

Employee Use of District Vehicles

The following criteria shall be met in all cases where district personnel operate publicly owned vehicles on district business

1. Employee shall hold a valid Oregon driver's license.
2. Employee's state driving record reviewed and evaluated annually.
3. Employee must demonstrate proficiency in vehicle to be driven.
4. Employee must have valid first aid card. (For operation of vehicles in which students will be transported.)
5. Employee must complete defensive driving course. (For operation of vehicles in which students will be transported.)
6. Must be an employee of the district.
7. Employee must comply with Oregon Administrative Rules Governing Drivers of District Vehicles.

From the above requirements, an approved list of drivers will be developed that will allow personnel to operate district vehicles.

The Board may provide for the use of vehicles, commonly designated as Types 10, 20 or 21 pupil transportation vehicles, which do not meet the requirements of a "school bus" for the purpose of transporting students, licensed, classified or other supervisory personnel to and from curricular and extracurricular activities sponsored by the district.

The vehicle shall be insured for bodily injury, property damage, uninsured motorist coverage and personal injury protection. The director of business services will recommend amounts to adequately protect the district against loss.

The district will meet or exceed minimum driver requirements and procedures as set forth in OARs 581-053-0545, 581-053-0550 and 581-056-0555. The district shall meet child safety system requirements and minimum standards and specifications as set forth in ORS 811.210, 815.055 and 815.080 and OAR 735-102-0010.

END OF POLICY

Legal Reference(s):

[ORS 811.210](#)

[ORS 815.055](#)

[ORS 815.080](#)

[ORS 820.110](#)

[ORS 820.190](#)

[OAR 437-002-0220 to -0227](#)

[OAR 581-053-0006](#)

[OAR 581-053-0010](#)

[OAR 581-053-0545](#)

[OAR 581-053-0550](#)

[OAR 581-053-0555](#)

[OAR 735-102-0010](#)