



Code: **EGAAA**
Adopted: 1/04/07
Readopted: 7/15/10
Orig. Code(s): EGAAA

Reproduction of All Copyrighted Materials

It is the intent of the board to adhere to the provisions of the current copyright laws and congressional guidelines.

The board recognizes that unlawful copying and use of copyrighted materials fosters an attitude of disrespect for law which is in conflict with the educational goals of the district.

The board directs that district employees adhere to all provisions of Title 17 of the United States Code, entitled "Copyrights", and other relative federal or state legislation and guidelines related to the duplication, retention, and use of copyrighted materials.

Employees who make and/or use copies of copyrighted materials in their jobs are expected to be familiar with published provisions regarding "fair use" in public display, and are further expected to be able to provide their supervisor, upon request, the justification in accordance with current copyright laws and guidelines, for copies that have been made or used.

1. Unlawful copies of copyrighted materials may not be produced on district-owned equipment.
2. Unlawful copies of copyrighted material may not be used with district-owned equipment, within district-owned facilities, or at district-sponsored functions.
3. The legal and/or insurance protection of the district may not be extended to employees who willfully violate copyright laws.
4. A synopsis of pertinent copyright laws shall be posted in each office, workrooms, media center and computer laboratory throughout the district and information shall be provided for all employees.

END OF POLICY

Legal Reference(s):

[ORS 332.107](#)

Copyrights, 17 U.S.C. §§ 101- 1332; 19 C.F.R. Part 133 (2006).