



Code: **FF**
Adopted: 1/04/07
Readopted: 7/15/10
Orig. Code(s): FF

Naming New Facilities

Schools are often named after cities, landmarks, special events, great citizens and individuals who have made significant contributions to the schools and youth of the community. Because the number of potential names far exceeds the facilities available, the Board will in each case establish procedures to be followed.

If the board approves naming the facility in honor of an individual, adequate signage to that effect shall be provided.

Examples of procedures the board may choose to follow

1. Names for new or existing facilities may be proposed by any citizen. All such proposals must be in writing.
2. The board may choose to delegate a representative committee the responsibility of preparing recommendations for board consideration. The interests of students and patrons must be considered.
3. The board will make the final determination as to whether the facility will be named and what that name shall be.

Examples of naming requirements the board may choose to follow:

1. Names relating to location must significantly relate to the total area.
2. As facility use changes, the name shall be reviewed and adjusted as needed.
3. The board may specify additional requirements for each new request/recommendation.
4. Facilities will not be named after living state, national or international dignitaries.
5. Facilities may be named after local individuals, retirees or former employees six months after direct involvement in school activities or completion of service to the district has been completed.

6. The naming of facilities or portions of facilities recommended to be named in memoriam shall not be so named until a period of six months after the death of the memorialized has passed.

END OF POLICY

Legal Reference(s):

[ORS 332.107](#)